



# City of Citrus Heights

Building and Safety Division

7927 Auburn Blvd, Citrus Heights, CA 95610

Phone: (916) 727-4760 • Fax: (916) 725-5799 • [www.citrusheights.net](http://www.citrusheights.net)

## Building Permit Application

Project Address: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_

Complete Project Description: \_\_\_\_\_

HVAC – Check all that apply

- Package Unit
- Cut-In – New (Roof Plan Required)
- Cut-In – Change Out
- Roof Mount – New (Roof Plan Required)
- Roof Mount Change Out
- Split System

Water Heater

- Gas
- Electric

Reroof:

- Number of roof sq. \_\_\_\_\_
- Tear Off:  Yes  No
- Sheathing:  Yes  No

Email Address For Contacting Purposes: \_\_\_\_\_

Valuation/Contract Cost: \$ \_\_\_\_\_

Contact Person's Name: \_\_\_\_\_ Contact's Preferred Phone: \_\_\_\_\_

Owner's/Lessee's Name(s): \_\_\_\_\_

Owner's (Home) Phone: \_\_\_\_\_ Other Phone (if desired): \_\_\_\_\_

Owner's Address (if different): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

→ **Homeowners: stop here and sign below, unless submitting for a plan check that will be picked up by a contractor** ←

CSLB License: Number \_\_\_\_\_ Class(es) \_\_\_\_\_ Expiration Date \_\_\_\_\_

Contractor's Name (as shown on CSLB License): \_\_\_\_\_

Contractor's Office Phone: \_\_\_\_\_ Other Phone (if desired): \_\_\_\_\_

Contractor's Address: \_\_\_\_\_ City: \_\_\_\_\_ State: CA Zip: \_\_\_\_\_

Worker's Compensation: Carrier Name \_\_\_\_\_ Policy # \_\_\_\_\_

Architect's License Number: \_\_\_\_\_ Exp Date: \_\_\_\_\_

Architect's Name: \_\_\_\_\_

Architect's Office Phone: \_\_\_\_\_ Architect's Fax: \_\_\_\_\_

Architect's Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Engineer's License Number: \_\_\_\_\_ Exp Date: \_\_\_\_\_

Engineer's Name: \_\_\_\_\_

Engineer's Office Phone: \_\_\_\_\_ Engineer's Fax: \_\_\_\_\_

Engineer's Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

***My signature verifies that the above information is factual and true.***

Applicant/Agent Signature \_\_\_\_\_

Date: \_\_\_\_\_