



# History and Arts Grant Program Application

The History and Arts Grant offers financial support to individuals and organizations for projects focused on historical preservation, cultural events, and arts promotion within the City.

Eligibility Requirements	Eligible Projects
<ul style="list-style-type: none"> <li>• Historical Preservation</li> <li>• Historical Awareness</li> <li>• Promotion of the arts</li> <li>• Beautification of the City</li> <li>• Create or enhance a sense of place through the use of history and/or arts</li> <li>• Engagement of existing arts and/or history groups operating within the City</li> <li>• Partnerships with existing non-profits, residents, service clubs, etc.</li> </ul>	<ul style="list-style-type: none"> <li>• Expansion of existing qualified projects</li> <li>• Start-up artistic or historic endeavors</li> <li>• School art shows</li> <li>• Public art creation</li> <li>• Theater production</li> <li>• Historical documentaries</li> <li>• Public art shows</li> <li>• Historical preservation needs</li> </ul>
<b>Applicant Name &amp; Title (if any):</b>	
<b>Organization:</b>	
<b>501(c)(3) Number (if applying as a nonprofit):</b> <i>(Include a copy of the IRS Letter w/Application)</i>	
<b>Primary Contact Name:</b> <i>(If other than the applicant)</i>	
<b>E-mail and Phone Number:</b>	
<b>Requested Grant Amount (\$):</b>	
<p><i>By signing this document, I agree I have read (1) the <a href="#">Program Guidelines</a> and (2) the City-administered <a href="#">Grant and Incentive Programs Review and Approval Process</a>. I certify that funds will be used for the purpose specified in the application and supplemental documents. I understand that a final report and summary of the award are due no later than 45 days after the final project is completed or within 12 months from the award. I understand that failure to adhere to all program guidelines could prohibit me or my organization from applying for future funding.</i></p>	
<b>Signature and Date:</b>	

## Project Plan & Description

**Attach the following details to the application: A maximum of three (3) pages.**

- **Provide a project description: Detail the proposal's historical, cultural, or art benefit to the community.**
- **Detail the steps for implementation and a schedule for completion.**
- **If you propose an event, provide details on the date, time, and location and an anticipated number of attendees. (All activities MUST take place within City Limits)**

## Project Budget & Grant Request

**Attach the following details to the application: A maximum of two (2) pages.**

- **What are the total project costs?**
- **List other organizations/agencies for which your organization will fund this project.**
- **For ongoing programs, describe how your organization will fund future expenses.**
- **How much of the total project costs is your organization requesting from the City?**

**Application Submittal Process:** Applications are accepted year-round on the availability of funds.

E-mail the signed application packet and all attachments to [communityengagement@citrusheights.net](mailto:communityengagement@citrusheights.net).

## Post Award Reporting Requirements

- All City-Administrated Grants and incentive programs require a final project report to demonstrate that the applicant achieved the program's goals and utilized the funding appropriately. This provides a framework for accountability and highlights the organization's worthiness for future funding.
- All reports are due within 12 months of approval or 45 days after completion. Applicants who fail to provide a final report may be denied future funding.