



Neighborhood Improvement Partnership (NIP) Grant Application

The Neighborhood Improvement Partnership Grant encourages residents to shape their neighborhoods by beautifying public spaces, improving safety, enhancing their esthetics, increasing engagement, and fostering robust community connections.

The proposed project must meet at **least one** of the following criteria:

- Reduce potential property damage or heighten the security of a neighborhood.
- Promote safety or improve safety in a neighborhood; and
- Enhance the neighborhood aesthetic or quality of life.
- Create community connections and build neighborhood association awareness and engagement.

Eligible Applicants

- Nonprofit Organizations
- Community Groups (ex: Neighborhood Areas and REACH)
- Individual Residents

Eligible Projects: [See Program Guidelines for Description](#)

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| Event/Project/Program: | |
| Applicant Name & Title (if any): | |
| Organization: | |
| 501(c)(3) Number (if applying as a nonprofit): <i>(Include a copy of the IRS Letter w/Application)</i> | |
| Primary Contact Name: <i>(If other than the applicant)</i> | |
| E-mail and Phone Number: | |
| Requested Grant Amount (\$): | |

By signing this document, I agree I have read (1) the [Program Guidelines](#) and (2) the City-administered [Grant and Incentive Programs Review and Approval Process](#). I certify that funds will be used for the purpose specified in the application and supplemental documents. I understand that a final report and summary of the award are due no later than 45 days after the final project is completed or within 12 months from the award. I understand that failure to adhere to all program guidelines could prohibit me or my organization from applying for future funding.

Signature and Date:

Project Plan & Description

Attach the following details to the application: A maximum of three (3) pages.

- *Provide a project description.*
- *Detail the steps for implementation and a schedule for completion.*
- *Describe the project's public benefit, the expected outcome, and the area in which it will impact/improve.*
- *Detail the support your organization has from the community (i.e., neighbors, neighborhood associations, REACH, community groups, public agencies, etc.) Provide (2) letters of support.*
- *Share any additional information that the City Council should consider in evaluating your project, including your organization's background and experience delivering the proposed project/program or event*

Project Budget

Attach the following details to the application: A maximum of two (2) pages.

- *What are the total project costs? Detail all current and anticipated funding sources. List other organizations/agencies for which your organization will receive funding for this project.*
- *For ongoing programs, describe how your organization will fund future expenses.*

Application Submittal Process: Applications are accepted year-round on the availability of funds.

E-mail the signed application packet and all attachments to communityengagement@citrusheights.net.

Post Award Reporting Requirements

- All City-Administrated Grants and incentive programs require a final project report to demonstrate that the applicant achieved the program's goals and utilized the funding appropriately. This provides a framework for accountability and highlights the organization's worthiness for future funding.
- All reports are due within 12 months of approval or 45 days after completion. Applicants who fail to provide a final report may be denied future funding.