

**CITY OF CITRUS HEIGHTS
CITY COUNCIL
MINUTES
Regular Meeting of Wednesday, January 8, 2025
City Hall Council Chambers
6360 Fountain Square Dr., Citrus Heights, CA**

CALL REGULAR MEETING TO ORDER

The regular meeting was called to order at 6:00 p.m. by Mayor Karpinski-Costa.

1. The flag salute was led by Council Member Nelson.
2. Roll Call: Council Members present: Middleton, Nelson, Schaefer, Lopez-Taff, Karpinski-Costa
Council Members absent: None
Staff Members present: Brown, Campbell, Cave, Duhe, Feeney, Huber, Jones, Kempenaar, Miller, Turcotte, Van and department directors.
3. The video statement was read by Acting Clerk Duhe.

APPROVAL OF AGENDA

ACTION: On a motion by Council Member Schaefer, seconded by Council Member Middleton, the City Council approved the agenda.

AYES:	Middleton, Nelson, Schaefer, Lopez-Taff, Karpinski-Costa
NOES:	None
ABSTAIN:	None
ABSENT:	None

PRESENTATIONS

4. Presentation by Citrus Heights Women's Club – Update on Community Projects Grant Funded Project

Jeanmarie Willbee and Elise Spleiss reported on the Citrus Heights Women's Club friendship bag project. They partnered with assisted living facilities and Meals on Wheels participants to distribute needed items to Citrus Heights senior residents.

5. Presentation by International Association of Human Values – Update on Community Projects Grant Funded Project

Deepak Gilra reported on the Sky Resilience Training for veterans and Citrus Heights residents. Using the Community Projects Grant, they were able to provide Sky Resilience Training which helps reduce stress, anxiety and depression to promote better sleep, wellness and overall happiness in participants' life. They were able to bring Sky to over 40 veterans and other residents and conducted 200 participant wellness sessions.

6. Proclamation of the City of Citrus Heights Proclaiming January 2025 as "Neighborhood Area Awareness Month"

Council Member Nelson read and presented the proclamation to all Neighborhood Area participants.

Communications Officer Brown shared information about upcoming outreach efforts on how to get involved in Neighborhood Area groups.

PUBLIC COMMENT

David Shelton stated his surprise by the change to a limited number of fireworks on New Year's Eve in the area he lives, and gave kudos to Code Enforcement Officer Burke and the Citrus Heights See-Click-Fix procedure to report fireworks and hopefully gunshot sounds. He stated the gunshot locations are far more difficult to determine because they echo and the issue for bullets is not the noise, but what they do.

David Warren requested the City reinstitute several days a year for the collection of hazardous waste. He stated he found materials that shouldn't have been allowed during the last Neighborhood Clean Up. He noted historically that three times a year items could be disposed of during a bulky waste cleanup event at the Sunrise Mall and since we are not doing it anymore it is encouraging people not to properly dispose of hazardous waste.

Alfred Sanchez announced the 6th Annual Homeless Persons Memorial Day was held and thanked Adalberto's restaurant for allowing them to have it there. He congratulated City Council on their appointments and stated he was looking forward to this year.

Colleen Cadwallader, Executive Director of the San Juan Education Foundation, thanked the City for the \$10,000 Community Support Fund. She gave a progress report and stated \$1,000 will go to each of the nine schools in Citrus Heights to support a new or elevated community engagement strategy. She invited the City Council to join in building a stronger community through family and community engagement.

Bridget Duffy stated that she does not consent to another Trump presidency. She said she envisions a green economy.

COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES

Council Member Nelson noted she will be appointed to her first boards this evening and expressed her excitement.

Council Member Schaefer attended a Sacramento Area Council of Governments board meeting. He expressed heartbreak over a tragic accident that occurred on December 23 in his district and encouraged people to be careful. He attended Sacramento County Supervisors Rosario Rodriguez and Rich Desmond's swearing in ceremony. He filled in for a Monday with the Mayor.

Council Member Middleton hoped everyone had good holidays and said she is looking forward to the next year ahead.

Vice Mayor Lopez-Taff wished everyone happy new year and said she is excited what we as a Council are going into planning with for you, our residents and our community.

Mayor Karpinski-Costa attended a farewell event for former Sacramento County Supervisor Sue Frost. She attended a Sacramento-Yolo Mosquito & Vector Control District board meeting. She attended a City appreciation luncheon. Representing Neighborhood Area 10, she delivered food to twelve households. She held a Monday with the Mayor. She went to a Citrus Heights Marching Band holiday event. She had a meeting with the Coalition Against Bigger Trucks. She attended a Sacramento Area Sewer District meeting.

CONSENT CALENDAR

7. **SUBJECT:** Approval of Minutes
RECOMMENDATION: Approve the Minutes of the Meeting of December 11, 2024
8. **SUBJECT:** Second Reading, Ordinance Amending Citrus Heights Municipal Code Chapter 42 – “FLOODS”
STAFF REPORT: R. Cave / L. Blomquist / D. Kehrer
RECOMMENDATION: Adopt Ordinance No. 2024-008, an Ordinance of the City Council of the City of Citrus Heights amending Chapter 42 “FLOODS” of the Citrus Heights Municipal Code
9. **SUBJECT:** On-Call Solid Waste Consulting Services – Project GS 2024 13 – Award of Contract
STAFF REPORT: R. Cave / M. Poole
RECOMMENDATION: Adopt Resolution No. 2025-001 A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute an Agreement with R3 Consulting Group, Inc. for On-Call Solid Waste Consulting Services
10. **SUBJECT:** Resolution Adopting Amended Salary Table
STAFF REPORT: S. Talwar / B. Lorda
RECOMMENDATION: Adopt Resolution No. 2025-002 A Resolution of the City Council of the City of Citrus Heights, California, Adopting the Amended Salary Table, Exhibit A
11. **SUBJECT:** Neighborhood Improvement Partnership Grant – Neighborhoods USA Conference Attendance Policy
STAFF REPORT: M. Huber
RECOMMENDATION: Adopt Resolution No. 2025-003 A Resolution of the City Council of the City of Citrus Heights, California, Approving the Neighborhood Improvement Partnership Grant Neighborhoods USA Conference Attendance Policy

ACTION: On a motion by Council Member Schaefer, seconded by Council Member Nelson, the City Council adopted Consent Calendar Items 7, 8, 9, 10, and 11.

AYES:	Middleton, Nelson, Schaefer, Lopez-Taff, Karpinski-Costa
NOES:	None
ABSENT:	None

PUBLIC HEARINGS

12. **SUBJECT:** Multi-Modal Impact Fee Addendum
STAFF REPORT: R. Cave / C. Kempenaar

RECOMMENDATION: Adopt Resolution No. 2025-004 A Resolution of the City Council of the City of Citrus Heights, California, Adopting an Addendum to the Multi-Modal Impact Fee Nexus Study

General Services Director Cave explained the City adopted Sacramento County's Development Impact Fees (DIF), including roadway and transit, following incorporation in 1997. These fees have not been indexed or adjusted for cost-of-living changes. In 2022, Council adopted a Multi-modal Impact Fee Nexus Study. She explained impact fees are determined by land use growth assumptions and the Capital Improvement Plan to accommodate growth which is incorporated into the Nexus Study. They determine a cost of Dwelling Unit Equivalent (DUE) to support the Capital Improvement Plan and apply DUE costs to new land uses. Fees must be used to maintain the same level and quality of services for residents, including projects such as road construction, trails, streetlights, and other project improvements included in the 2022 Nexus Study.

Community Development Director Kempenaar provided context on a Supreme Court case, Sheetz v. County of El Dorado, which added guidelines for how impact fees are implemented and reaffirmed the proportional Nexus required. The proposed impact fee addendum would clarify the need for site-specific analysis to calculate fair and equitable impacts for projects.

Mayor Karpinski-Costa opened the public hearing.

Public Comment

None.

Mayor Karpinski-Costa closed the public hearing.

ACTION: On a motion by Council Member Schaefer, seconded by Council Member Middleton, the City Council adopted Resolution No. 2025-004 A Resolution of the City Council of the City of Citrus Heights, California, Adopting an Addendum to the Multi-Modal Impact Fee Nexus Study.

AYES:	Middleton, Nelson, Schaefer, Lopez-Taff, Karpinski-Costa
NOES:	None
ABSENT:	None

REGULAR CALENDAR

13. **SUBJECT:** City Boards and Commission Appointments

STAFF REPORT: A. Van

RECOMMENDATION: Staff recommends the following:

- a. Councilmembers Kelsey Nelson and Tim Schaefer each appoint one regular member to serve on the Planning Commission whose appointments are subject to ratification by the City Council.
- b. Appoint two (2) individuals to the Planning Commission to terms expiring December 31, 2026 from the applications received.

- c. Appoint three (3) individuals to the Construction Board of Appeals to terms expiring December 31, 2028 from the applications received.

Public Comment

Scott Kinderwater introduced himself as a retired soil scientist who has lived in the community for 13 years and currently works part time at The Oars. He stated he feels like he can contribute to the Planning Commission and thanked the City Council for the opportunity to introduce himself.

Acting Clerk Duhe read the following written public comment submitted by Andrew Saunders, "It was my Honor and Privilege to run for the City Council District 1 seat in 2024 and I congratulate Kelsey Nelson on being the newest Council Member representing District 1. I value greatly the experience afforded me while running my Campaign as I made many new friends in this City and created important relationships in the Sacramento region. I also learned a lot about how this City currently operates, giving me a strong desire moving forward, to serve it in any capacity. My request to you tonight is, I would like to be considered for an open Planning Commission Seat. My 30 years of successful Small Business Management and the hundreds of Large Telecommunications Projects seen through to completion should be considered as very valuable experience in my request. Also the fact that I am retired and will be able to devote my full energies and efforts to the success of our City. I LOVE this City and would be greatly honored to be appointed to this Planning Commission Seat. I also want to wish all of the Members of this City Council well and look forward to the continued progress and the positive direction our fine City is currently heading. Thank you"

City Clerk Van provided an overview of the item. Several Planning Commission and Construction Board of Appeals seats expired as of December 31, 2024. The City received a total of 17 applications, 2 of which applied for both the Planning Commission and Construction Board of Appeals. She stated there are 4 positions to be filled on the Planning Commission, 2 of which are individual appointments of Council Member Schaefer and Council Member Nelson, and 2 at-large appointments. There are 3 at-large seats open on the Construction Board of Appeals.

City Council questions and comments followed.

City Manager Feeney responded to questions.

ACTION: On a motion by Mayor Karpinski-Costa, seconded by Vice Mayor Lopez-Taff, the City Council postponed the appointments to the Construction Board of Appeals and requested a future agenda item to consider alternatives to the Construction Board of Appeals.

AYES:	Middleton, Nelson, Schaefer, Lopez-Taff, Karpinski-Costa
NOES:	None
ABSENT:	None

Council Member Nelson announced her individual appointment of Al Hakam Al Rawi to the Planning Commission.

Council Member Schaefer announced his individual appointment of Oleg Shishko to the Planning Commission.

The City Council nominated their top three candidates for the at-large appointments, as a result of the forced-ranking process Scott Kinderwater and Tom Scheeler were the top two candidates.

City Clerk Van recommended the City Council move to ratify the individual appointments of Council Members Nelson and Schaefer and the two at-large appointments.

ACTION: On a motion by Council Member Nelson, seconded by Council Member Schaefer, the City Council ratified the Planning Commission appointments of Al Hakam Al Rawi and Oleg Shishko for the term of January 8, 2025 to December 31, 2028, and the appointments of Scott Kinderwater and Tom Scheeler for the term of January 8, 2025 to December 31, 2026.

AYES: Middleton, Nelson, Schaefer, Lopez-Taff, Karpinski-Costa
NOES: None
ABSENT: None

14. **SUBJECT:** Appointments to Regional Boards and Committees

STAFF REPORT: A. Van

RECOMMENDATION: Adopt Resolution No. 2025-005 A Resolution of the City Council of the City of Citrus Heights, California, Confirming Appointments of City Councilmembers to Serve on Council Standing Committees and Various Regional Authorities, Agencies, Commissions, and Committees for Calendar Year 2025

City Clerk Van explained that each January the City Council considers appointments to regional boards that are made by the Mayor. She provided an overview of the appointments to regional boards, local entities, 2x2 committees, and ad-hoc committees.

City Council comments followed.

ACTION: On a motion by Council Member Nelson, seconded by Council Member Schaefer, the City Council adopted Resolution No. 2025-005 A Resolution of the City Council of the City of Citrus Heights, California, Confirming Appointments of City Councilmembers to Serve on Council Standing Committees and Various Regional Authorities, Agencies, Commissions, and Committees for Calendar Year 2025 as amended.

AYES: Middleton, Nelson, Schaefer, Lopez-Taff, Karpinski-Costa
NOES: None
ABSENT: None

15. **SUBJECT:** Citrus Heights Police Department Animal Services Unit, Service Enhancement Update

STAFF REPORT: A. Turcotte / K. Frey / T. Campbell / D. Miller

RECOMMENDATION: This is an informational report and no action is associated with this item.

Police Services Manager Campbell introduced the item.

City Manager Feeney clarified the strategic objective to enhance Animal Services was adopted in March 2024 and since that time the City has purchased a property on Old Auburn Road with a vision to potentially enhance Animal Services at that property. The focus of tonight's presentation is on the

enhancements that have been made since the adoption of the strategic objective at the last Strategic Planning Retreat. Discussion of the property on Old Auburn Road will be held at a future meeting.

Police Services Supervisor Miller reported on Animal Services Unit updates since the City entered into an agreement with the Bradshaw Animal Shelter. She highlighted service delivery enhancements including local animal sheltering with an on-site hospital, 24-hour customer call center through 311 dispatch services, online reporting, and low-cost spay/neuter clinic. The Animal Services Unit has also held a free microchip event, secured a local kennel dedicated to patrol staff, integrated into a new software system, and worked with a local nonprofit for special Trap Neuter Release (TNR) operations among other accomplishments. They researched TNR programs and outcomes in neighboring jurisdictions which reaffirmed challenges including labor intensive, cost prohibitive, and limited infrastructure. They also implemented a quick and easy way to license your pet via QR code or a microchip appointment. Future goals include a focus on more community events for microchipping and operational efficiency.

Police Services Manager Campbell emphasized that pet licensing helps keep pets out of the shelter thereby keeping costs down and keeping pets in their community to be returned home instead of bringing them to the shelter.

City Council questions and comments followed.

Police Services Manager Campbell responded to questions.

DEPARTMENT REPORTS

16. **SUBJECT:** Annual Communications Update
 DEPARTMENT: Economic Development and Community Engagement

Communications Officer Brown provided an overview of the functions of the Communications team whose efforts are built around a strategic framework that allows for consistency of messages across all communication efforts. Their goals are to ensure all proactive communications support strategic objectives, are meaningful and keep in mind the needs of the Citrus Heights community and partners, and ensure communications are measurable so we can learn from them. Since 2023, the City's channels including Instagram, Facebook, X (Twitter), and LinkedIn have had an increase in followers and further reach. Social media accomplishments in 2024 include 880,640 impressions, 7.51% engagement rate and 690 posts across all channels with 1,373 new followers. She spotlighted the Citrus Heights Cares campaign, local business highlights, and Building Safety Month. The City's website had 309,000 visitors and over 2,300 NewsFlash subscribers. This year the City launched a new Business Bulletin newsletter which focuses primarily on businesses. The City received 4,697 media mentions with the media sentiment generally being neutral or positive. The Communications team received four Public Relations Society of America (PRSA) Awards this year.

City Council comments followed.

17. **SUBJECT:** New Year's Eve Enforcement Update
 DEPARTMENT: Police Department

Police Chief Turcotte reported there is a problem in Citrus Heights with illegal fireworks which is also a top concern in the region on the Fourth of July and New Year's Eve. The Police Department (CHPD) is

looking at best practices to try to curb some of the behavior. He noted enforcement is difficult because launching an illegal firework is a misdemeanor which means someone has to observe where the firework came from. One strategy tested this New Year's Eve was a Citizens Attestation program in which a citizen who observed fireworks can sign a form confirming they witnessed the act, like a citizen's arrest, through the City's online reporting system See-Click-Fix. Compared to prior years, this New Year's Eve was relatively peaceful and the public's perception was that there were less illegal fireworks in some areas. He noted Sacramento Metropolitan Fire District reported a 40% decrease in firework complaints and no injuries countywide. In Citrus Heights, CHPD received 62 firework complaints, an increase correlated with a social media campaign aimed at influencing residents to report.

City Council questions and comments followed.

Police Chief Turcotte responded to questions.

CITY MANAGER ITEMS

City Manager Feeney highlighted the successful opening of Dark Heart Brewing, a recipient of the City's Business Attraction Grant. He announced a free Flu Shot Clinic hosted by Sacramento County at City Hall on January 16. He gave a reminder that City Hall will be closed on January 20 in observation of Martin Luther King Jr. Day.


ITEMS REQUESTED BY COUNCIL MEMBERS / FUTURE AGENDA ITEMS

None.

ADJOURNMENT

Mayor Karpinski-Costa adjourned the meeting at 8:32 p.m.

Respectfully submitted,



Amy Van, City Clerk